



## SIYB Refund & Cancellation Policy Tournaments

SIYB understands that, from time to time, teams may need to withdraw from a tournament, due to unforeseen circumstances. Tournament fees are based on a variety of costs determined by the number of teams registered. Because many of these costs must be paid in advance, team withdrawals still result in a cost to SIYB.

We have adopted the following policy for refunds to accommodate teams whose plans have changed, while maintaining the financial responsibilities associated with each tournament.

### **EARLY REQUEST**

Time of Registration up to Registration Deadline (3 weeks prior to tournament).

Amount of refund will be Tournament Fee less a \$50 administrative fee.

### **LATE REQUEST**

From Registration Deadline up to Tournament start date.

Amount of refund will be Tournament Fee less a \$100 administrative fee.

### **ONCE TOURNAMENT BEGINS**

Once a tournament has begun, no refunds will be issued for cancelled registrations. Under extenuating circumstances, a partial refund less a \$50 administrative fee will be considered upon approval from the SIYB Sports Coordinator.

### **CANCELLATIONS**

In the event an entire or partial tournament is cancelled due to circumstances beyond control of SIYB, no full refunds will be issued. Partial refunds less a \$50 administrative fee, will be issued when possible. Factors such as 3<sup>rd</sup> party fees paid by SIYB, may impact this decision.

- Credit/Debit Card: Refunded to original card [allow up to 10 business days]
- Check: Refunded by SIYB issued check [allow up to 4 weeks]